



**JOIN OUR TEAM:** Eat Greater Des Moines (EGDM) is looking for a Communications Intern to join our team for fall 2019.

**ABOUT US:** EGDM is a central Iowa-based non-profit organization that facilitates and builds connections to strengthen the area's food system. Our mission is to unite the community by providing quality food access for all.

EGDM builds community through food. By bringing people to the table, we empower partners in our community to connect, support one another, and move ideas into action through information sharing, building relationships, and providing education on the most urgent issues related to food in our community.

**RESPONSIBILITIES:** The EGDM Communications Intern will work closely with the team to stay engaged with current and future programming efforts. Intern will also have the opportunity to attend meetings and events related to general EGDM programming.

Primary duties include:

- Keeping EGDM website up-to-date, including event listings
- Supporting Program Coordinator with social media content
- Attend community volunteer events representing EGDM

**MINIMUM QUALIFICATIONS:**

- In progress or completed bachelor's degree in any field with an interest in food systems, food access and communications
- Intern needs to have access to reliable transportation
- Willing to work some evening and weekend hours
- Savvy internet research skills, and experience editing websites
- Proficiency in MS Word and Excel

**PROGRAM OVERVIEW:** The Communications Intern position is a 20 hour/week commitment running from August to December. This is a paid internship - \$8/hour.

If interested, please email resume and cover letter to Aubrey Alvarez at [aalvarez@eatgreaterdesmoines.org](mailto:aalvarez@eatgreaterdesmoines.org).